

Durham Kennel Club
Meeting of the Board of Directors
September 8, 1986
Meeting Minutes (b090886)

I. Roll Call

Board Members

Sue Geesler - President
Marie Hand - Board Member
Jeanne Simmons - Board Member
Joyce McHenry - Board Member
Maureen Lucas - Board Member
George Hand - DKC VP and AKC Delegate
Bill Nelson - Treasurer
George Beglane - Board Member
Joel Kmetz - Secretary (recorder)

*Sue -
Please review
and sign off*

II. Reports

-Secretary: The minutes of the Special Board Meeting held July 15, 1986 and the regular Board Meeting held August 5, 1986 were read. One minor change to the 7/15 minutes was noted. Three minor changes to the 8/5 minutes were noted. These changes were made to clarify recorded points, and did not alter the meaning of any item.

-Treasurer: Checking account balance: \$4,175.46
Savings account balance: \$546.67
Capital Preservation: \$35,196.42

-Land: George Beglane reported a few possibilities, but no firm prospectes yet. The going rate for land is approximately \$5,000 per acre for usable acreage.

-Awning: George Hand reported that a new awning contractor must be contacted due to unsatisfactory response from the previous contractor.

III. Old Business

A. Air conditioning system repair status: The repair work has been completed by Swain per his bid. New ductwork has been constructed and filters installed, but the A/C unit must still be serviced. This service will be done at \$37.00 per hour. Swain will service the unit and finish the job as soon as possible.

B. Mirrors for Conformation classes: Sue Geesler reported that Brenda Adams located suitable mirrors at Pritchard Glass Company. A sixteen (16) foot by six (6) foot section of DKC clubhouse wall can be covered with Plexiglas mirror for \$445.44 if the installation is done by DKC members. The Board requested that Brenda visit Pritchard Glass to verify that the image quality is adequate for our purposes. The Board also decided that the use of these mirrors, and the associated expense be brought up for general discussion with the general membership during the September 1986 member meeting.

C. DKC clubhouse water pipes: flush and install filter... Robert Geesler is working on this problem as quickly as he can.

D. New tables and repair of old tables: Robert Geesler is also working on the ordering and repair of the tables along with ordering new batteries for the emergency lights in the clubhouse.

E. Status of DKC Constitution and By-Laws: It was voted to complete this item at a Special Meeting of the Board to be held on Monday, September 29, 1986. This will be the only item discussed at this special meeting, and the clubhouse will not be available for use by club members.

F. CCB service charges for checking account: Bill Nelson reported that one savings deposit per year solves the "service charge" problem. Bill deposited \$25.00 in the savings account. This should eliminate the service charge for one year according to CCB.

G. Proper billing for Mighty Match advertisement: Marcia Majors, Catalog Advertising Chairman, contacted MBF and will arrange to have the Mighty Match advertisement properly billed as a charitable contribution. Bill Nelson desires to write a check to cover the expense of this advertisement rather than have it deducted from the show proceeds with the other catalog advertisements.

H. Telephone answering machine for Club: Maureen Lucas reported a wide range of telephone answering machine prices, some with telephone attached, others without phone. The Board requested that Maureen speak with Carolyn Vaughn, Breeder Referral, to determine if Carolyn has an interest in an answering machine. There was some concern of a "ripple effect" where DKC may be requested to purchase several hundred dollars worth of answering machines to satisfy the possible demand from other committee chairmen. Maureen will report on this item.

IV. New Business

A. Change of Post Office box to North Durham: Joel Kmetz reported that a box at the North Durham Post Office is \$29.00 per year. A box at the North Durham P.O. would be much more convenient than the present box in downtown Durham. There are no boxes available at the moment, but we can be placed on the waiting list if we request a box. The Post Office will forward all mail for 18 months, meaning that DKC may continue to use its stationery and envelopes until they are exhausted. Moved, seconded, and carried that the box be moved to the North Durham Post Office as soon as possible.

B. AKC "Cluster" questionnaire: To be discussed at the Member Meeting in September 1986

C. Invitation to DKC Officers and Board of Directors to judge's dinner October 17, 1986: It was decided that the Judge's dinner to be held on October 17, 1986 be closed to all club members exhibiting at the DKC show the following day. An invitation was extended by Steve Wallis, Show Chairman, to the Officer and Board to attend the judge's dinner. The Board requested that Steve make this announcement at the Member Meeting.

D. Name tags for DKC instructors: Marcia Majors is willing to have name tags prepared for all DKC instructors to provide better identity. After some discussion, it was decided to investigate all means of providing some uniformity and identity to the DKC instructors, including T-shirts, smocks, and name tags. George Hand will investigate the T-shirts and smocks, and Marcia will investigate the name tags. Report at next board meeting.

E. The Chow Club wants to use the DKC clubhouse. There was no objection as long as the building is cleaned after use. It was requested that the Chow Club be made aware of the customary \$25.00 donation to DKC for such an event. Sue Geesler will contact the Chow club for the date.

F. The Nominating Committee should be changed to September vs November as shown in the DKC Constitution and By Laws. Dee Wallis will be notified by the Secretary of this change.

G. The "Half Price Class Meeting/Service Requirement" announcement will be made at the September member meeting. The following statement will be read"

"The Board of Directors has approved the requirement for DKC members to attend one (1) member meeting and to perform two (2) services before qualifying for half price training classes. This requirement must be met during the twelve months immediately preceding the starting date of the class in question. This policy takes effect January 1, 1987."

H. Brenda Adams received a check from a lapsed member for reinstatement. Per Board: previous members must reapply for associate membership then regular membership per the present constitution and by laws of March 18, 1985. The Constitution and By Laws are presently under revision, and this rule is being considered for update.

I. Eight sets of keys are accounted for: President, Social Chairman, Obedience Chairman, Bldg cleanup (2 sets), Conformation Chairman, and Joyce McHenry for building maintenance. Keys may be used for DKC approved purposes only. Any time the Clubhouse is opened, any DKC member in good standing may use the building unless specifically restricted due to a meeting or other function. ~~The simple possession of a key does not entitle anyone to use the Clubhouse for private training or other closed function.~~) 1/4, 5/16

J. Per Jeanne Simmons, Gail Goodburne located fire extinguishers which may be purchased for \$28.00. Board approved the purchase of three (3) extinguishers. Jeanne will contact Gail to order.

K. M.F. Davis was asked by the President to speak to the Board concerning the following two items:

1) The refrigerator is broken. M.F. Davis will check prices and sizes of new refrigerators. The requirement for a new refrigerator will be brought up to the membership at the September member meeting.

2) The Club is losing money on soft drinks... the honor system does not always seem to work. Coca Cola in Durham will deliver a full size Coke machine for \$10.00 per month. M.F. will have the key to the machine and will stock, remove money, etc. The board voted to rent the machine for six months to evaluate the idea.

L. Mary Whorton has given DKC permission to use the ^{BEGINNING} training manual written by herself and Richard. Mary will send a written statement granting her permission to use the manual. (Statement attached to these minutes).

M. Marie and George Hand provided a new coffe pot.

N. Bill Nelson distributed the proposed budget (copy attached). Budget was discussed at some length. The two additional accounts, Tail Waggers and Show Handling were approved by the Board for addition to the budget.

O. Maureen Lucas requested she be granted the contract for typing and other contract secretarial service to DKC. Maureen submitted a bid which was approximately \$200.00 less than the current charges from Helen Fuller in Durham. The Board approved a motion to grant the contract to Maureen's company to provide this secretarial service until ~~July~~^{JUNE} 30, 1987. The Treasurer will request a final statement from Helen Fuller and pay any outstanding charges.

V. Closing

Next meeting: Special Board Meeting September 29, 1986,
subject: DKC Constitution and By-Laws

November meeting: date to be announced. Agenda items:

- Need more chairs to replace broken and missing ones
per Sue Geesler 9/15/86

- Brenda Adams, Membership Chairman, will attend and
address the Board per Sue Geesler 9/11/86

- Marcia Pascal, Social Chairman, will attend and
address the Board per Sue Geesler 9/15/86